

Work Group: Applications Subcommittee

Date	2/7/2007	Time	1:30 – 3:00 P.M.
Facilitator	Miko Pattie	Scribe	Miko Pattie
Location	#314 - Plaza Tower	Call-In #	

Agency / Attendees / Role

ConnectKY	Heather Gate	Subcommittee Member
CPE	Miko Pattie	Subcommittee Chair
CPE	Charles McGrew	Subcommittee Member
JCPS	Bo Lowrey	Subcommittee Member
KCTCS	Alicia Crouch	Subcommittee Member
KDE	Lee Muncy	Subcommittee Member
Workforce	Liz Stafford	Subcommittee Member

Agenda/Decisions

Item:	Finalize Prioritization Survey	Decision(s)
1	The group discussed what our target audience will be for this 2 nd survey as our 1 st survey only yielded 28 responses. The consensus is to focus on: 1. Agencies – CPE, KDE, EPSB, Workforce, KCDHH; 2. Institutions; 3. Organizations – CIOs, Distance Learning... The group projected that a more simplistic format and content might yield more responses this time around.	

Item:	Prioritization Survey Process and Timeline	Decision(s)
2	1. The group discussed if we should request assignment of number 1 through 5 for respondent's priorities. The consensus is not to as we will have frequencies for indicators. 2. Bo asked if the test survey on his ANGEL instance was what the group wanted. The answer was yes. All is needed is to check 5 applications out of 21 for priorities. 3. Timeline: 3.1. Finalized – Feb. 21, Wednesday, our next meeting 3.2. Distribution – Feb. 22, Thursday 3.3. Results – March 7, Wednesday, our meeting date	

Next Meeting	Agenda Items Suggested and/or Moved Forward
2/7/07	Items: 1. Finalize Prioritization Survey 2. Review Evaluation Criteria

KPID = Key Point(s) Influencing Decision (*e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.*) will be noted as and if they apply to individual decisions.